**04 PGR Newsletter meeting 08/03/2018**

Attendees: Sarah, Laura, Danii, Rachael, Becky Jenny

Apologies: James

1. Ongoing actions.

**ACTION: Sarah to look at narrow formatting for next issue**

1. Launch.

* Thank you everyone for all contributions, but extra special thanks to James for getting everything together and putting in a lot of work.
* 126 unique views, most from desktop and 28 phone and 11 from tablet. Notice session time was 1 minute 16 seconds but for tablet was 7 seconds. Found that the tablet the home page formatting was squashed on the Apple iPad which may be a reason.
* Bounce rate was 69% which is good compared to blogs which are around 80% usually. Bounce rate is where users go on and click off without going on anything else.
* Would be good to look at trends for what is looked at but it’s roughly distributed evenly across the website. Most clicks was Gurnam and James.

**ACTION: Sarah to look at what pages people are looking at**

* Gurnam circulated across staff and it would be good to get supervisors to talk to students about contributing.
* Becky also suggested to see if it can go in the HLS/ CIRAL newsletter,

**ACTION: Becky to find out if possible to share on the HLS/CIRAL Monthly newsletter** – DONE (Becky Addressed 8th March)

Thanks again to all!

1. Future issue.

* No feedback/contributions yet. After a few months we might get some further input.
* Laura suggested making the call a bit bolder/bigger so people can see it.

**ACTION: Sarah to look into this.**

*Research Spotlight.* James asked Stephan for next issue.

* Sarah also asked Jodie (MRes) to contribute to a future issue somehow.

*Researcher Spotlight.*

* Sarah added mainly for research students. Becky added it would be interesting to know how they got to where they did, what happens next, number of applications etc. It could be a reflections piece or opinion piece from a post doc.
* Agreed the researcher spotlight should be saved for PGR but all other ideas (for staff contributions) are completely relevant and may be reflections/thinkpiece or ‘Professional Advice’.

*Thinkpiece.*

* James wants to write something about dealing with rejection along with a survey about PhDs, applications and feelings about it across students. We may not have time for the April issue but maybe after that. There may also be ethical issues, research is still being conducted

**ACTION: Sarah and James to discuss and see what can be done** possibly for May/June.

Think piece doesn’t need to be every month.

NOTE: The difference between think piece and reflection piece is the think piece is more with evidence/statements of ‘what is’ and reflections are thoughts of an individual and how they may be relevant to other students.

Reflections.

* In CIRAL there is a person dedicated to opportunities so interviewing her would be useful for applications for Post Doc. (Maybe ‘expert advice’ section?)
* Nikki and Maria are both PhD student and staff, maybe contact them for future issues?
* It would be good to also have a piece from a writing up year student to get views on being in this stage, tips for other students, conference/career prep etc.

**ACTION: Becky contact Diane, Angela and Riya to see if they can contribute anything.**

* Also suggested reflections from international students and dealing with visas/funding etc.?
* Another suggestion was settling in, possibly relevant for June/October after the next intakes, to include moving in orientating around the uni, finding people need to know, expect to feel like you are out of place and have no idea what you are doing – come to the socials.

**ACTION: Becky to write future reflection for new starters at some point**

* Jenny interested in doing a PhD and parent – reflection or think piece later.

*Research participation.*

* Kyles coming down before the next issue, need to find people to put on it.

**ACTION*:* All ask around (**Sarah addressed removal and seeking new research 8th March)

*Health and Wellbeing.*

* Rachael ideas for this month? Nothing yet but will.
* Jenny suggested it would be helpful to know about good energy food or healthy snacks.

Agreed.

**ACTION: Rachael write next issue on food**

*Good news/opportunities*.

**ACTION: Jenny to check what can be rolled over from last month.**

Suggested to add about International women’s day which was celebrated with events in Cov.

Good news, DCAD conference, Journal Club on PA, nutrition/ sports science,

**ACTION: Danii to circulate dates and details on Journal Club.**

**ACTION: All good news to Jenny.**

*Mikes Mic and Gurnam’s grapevine.*

* These will be alternating each month,
* MM short and sweet tips, GG more in depth specific
* One month we may use another staff member’s expertise (e.g. CIRAL post-doc application advisor)

*Socials*.

* Add about success of the Jewellery making?
* Dinner Tuesday 17th April: PGR – student discount – calendar and Facebook event

**ACTION: Laura to create some events/ calendars**

*Overall.*

* Do we want to keep the newsletter just with HLS?
* A student that finished on-time.
* Think it should be kept HLS for now and see how it goes. It could branch out.

**ACTION: Sarah updating website.**

1. Next meeting/deadline.

Soft deadline, 20th and hard deadline for 23rd

Next meeting: 27th March, 10am

Following meeting: April 9th

Meetings to be regular in first week and another between 20th - 24th for next issue.

**ACTION: Laura to send some calendar invites**

**Issue 2 circulated 3rd April due to Easter Sunday/Bank holiday Monday**